

MINUTES OF AN INQUORATE MEETING  
OF THE EXECUTIVE HELD IN THE  
COUNCIL CHAMBER, WALLFIELDS,  
HERTFORD ON WEDNESDAY 4 APRIL  
2012, AT 6.00 PM

---

PRESENT: Councillor A Jackson (Chairman/Leader)  
Councillors M Carver and L Haysey.

ALSO PRESENT:

Councillors D Andrews, W Ashley, P Ballam,  
P Gray, Mrs D Hone, M McMullen, P Phillips,  
N Poulton, J Ranger, P Ruffles, S Rutland-  
Barsby, N Symonds and C Woodward.

OFFICERS IN ATTENDANCE:

Simon Drinkwater	- Director of Neighbourhood Services
Jeff Hughes	- Head of Democratic and Legal Support Services
Martin Ibrahim	- Democratic Services Team Leader
Alan Madin	- Director of Internal Services
George A Robertson	- Director of Customer and Community Services
Claire Sime	- Team Leader Planning Policy
Bryan Thomsett	- Planning Policy Manager

736 APOLOGIES

Apologies for absence were submitted on behalf of Councillors M Alexander and M Tindale.

737 LEADER'S ANNOUNCEMENTS

The Leader advised that, as the meeting was inquorate, no decisions could be taken. Recommendations arising from the Local Development Framework Executive Panel meeting (see Minutes 739 – 742 below) would be referred onto Council for decision and the remaining business would be deferred until the next Executive meeting.

738 DECLARATIONS OF INTEREST

In respect of the matters referred to at Minutes 739 – 742 below, Councillor M Carver declared a personal and prejudicial interest by virtue of his position as Chairman of the Board of Governors at Hertford Regional College. He stated that he would leave the chamber, in the event of there being any substantial discussion related to the College.

739 LOCAL DEVELOPMENT SCHEME (LDS) VERSION 3 - MAY 2012

**The Executive considered and supported the recommendations of the Local Development Framework Executive Panel made at its meeting held on 29 March 2012, in respect of the Local Development Scheme (LDS) Version 3 – May 2012.**

**RECOMMENDED – that (A) the Local Development Scheme (LDS) version 3 – May 2012, as detailed at Essential Reference Paper 'B' of the report now submitted, be agreed and take effect from 1 May 2012;**

**(B) the Head of Planning and Building Control, in consultation with the Executive Member for**

**Planning Policy and Economic Development, be given authority to make any consequential amendments to the Local Development Scheme (LDS) Version 3 following final publication of the Town and Country Planning (Local Planning) (England) Regulations, as appropriate;**

**(C) the Local Development Framework (LDF) and associated terminology be replaced with District Plan; and**

**(D) the Local Development Framework Executive Panel be renamed as the District Planning Executive Panel to reflect the change in terminology.**

**740 LOCAL DEVELOPMENT FRAMEWORK CORE STRATEGY:  
APPROACH, TECHNICAL WORK AND NEXT STEPS**

**The Executive considered and supported the recommendations of the Local Development Framework Executive Panel made at its meeting held on 29 March 2012, in respect of the Local Development Framework Core Strategy: Approach, Technical Work and Next Steps.**

**RECOMMENDED – that (A) the planning process, strategic planning tools, and approach to preparing the LDF Core Strategy, as set out in Essential Reference Papers ‘B’ and ‘C’ of the report now submitted, be agreed;**

**(B) the draft technical work contained within Essential Reference Paper ‘D’ of the report now submitted, be agreed for the purposes of preparing the Preferred Strategy for consultation;**

**(C) Planning Officers be authorised to undertake such duties as necessary to demonstrate soundness at Examination in Public, including, for example, the collection of further information from landowners and developers, and conducting joint**

**technical work with neighbouring Local Planning Authorities; and**

**(D) the Head of Planning and Building Control, in consultation with the Executive Member for Planning Policy and Economic Development, be authorised to update the draft technical work contained within Essential Reference Paper 'D' of the report now submitted, as necessary.**

**741 POPULATION AND HOUSEHOLD FORECASTS AND THE EAST HERTS HOUSING REQUIREMENT**

**The Executive considered and supported the recommendations of the Local Development Framework Executive Panel made at its meeting held on 29 March 2012, in respect of the Population and Household Forecasts and the East Herts Housing Requirement.**

**RECOMMENDED – that (A) the Population and Household Forecasts - Topic Paper, detailed at Essential Reference Paper 'C' of the report submitted, be agreed as the basis for considering a district housing target to 2031, and for inclusion as part of the evidence base for the Local Development Framework (District Plan); and**

**(B) on the basis of the key conclusions from the Topic Paper referred to in (A) above, a range of 500 - 850 dwellings per annum be subject to further investigation, to test the feasibility and implications of such a district housing requirement, against national planning policy requirements and the physical and environmental capacity of the district.**

**742 STRATEGIC LAND AVAILABILITY ASSESSMENT (SLAA) PROGRESS**

**The Executive considered and supported the recommendations of the Local Development Framework Executive Panel made at its meeting held on 29 March**

**2012, in respect of the Strategic Land Availability Assessment (SLAA) progress.**

**RECOMMENDED** – that (A) the SLAA sites being assessed under the initial Officer assessment, as detailed at Essential Reference Paper ‘B’ of the report submitted, be noted; and

**(B)** the SLAA Next Steps, be amended to omit ‘Stage 2: LDF Executive Panel Ratification’, as detailed at Essential Reference Paper ‘C’ of the report submitted, and stakeholders be engaged directly following completion of the initial Officer assessment.

743 LOCAL DEVELOPMENT FRAMEWORK EXECUTIVE PANEL - MINUTES: 29 MARCH 2012

**RESOLVED** – that the Minutes of the Local Development Framework Executive Panel meeting held on 29 March 2012, be received.

(see also Minutes 739 – 742 above)

744 MINUTES

**RESOLVED** – that the Minutes of the Executive meeting held on 6 March 2012 be deferred to the next meeting.

The meeting closed at 6.20 pm

Chairman	.....
Date	.....